Coromandel Community Centre Inc.

Board of Management

NOMINATION FORM – 2025/2026

POSITIONS

Our Constitution requires 5 to 10 Board members (no less than 5, no more than 10) **and members are elected for a 1-year period**. There are currently up to 10 vacant positions on the Board.

RESPONSIBILITIES

The Board of Management is responsible for governance and has a duty to ensure that finance, Governance, Administration and Management all related matters are managed appropriately.

I wish to nominate for a position on the Board of Management of Coromandel Community Centre Inc.

If my nomination is successful, I agree to abide by the following conditions:

- As an elected Board Member, I will agree to follow the regulations of the Constitution governing the operation of the Association and its Board of Management.
- If my nomination is accepted, I agree to be supportive of the policies and procedures of Coromandel Community Centre Inc.
- Board members are required to respect the confidentiality of information made available to the board and its members in the course of business and shall not divulge such information to third parties without express approval of the Board.

Please complete ALL sections of this form and return it to:

> **Board of Management**
> **Coromandel Community Centre Inc**
> **442B Main Road,**
> **Coromandel Valley SA 5051**

Nomination must be received no later than 4:00pm on Wednesday 10th September 2025.

Coromandel Community Centre Inc. is an incorporated body and is bound by the Associations Incorporation Act of 1985 and Regulations, and all Board Members

must be aware of their rights and responsibilities under the Act (refer www.cbs.sa.gov.au) . The Act states that:

<u>Part 4, Division 1</u>
Certain persons not to be members of the Board of Management:

30   (1)   A person who is an insolvent under administration must not, without leave of the Commission, be a member of the committee of an incorporated association or be in any way (whether directly or indirectly) concerned in or take part in the management of an incorporated association.

            Maximum penalty: $5,000

  (2)   A person who has been convicted within or outside the State –
   a. on an indictment of an offence in connection with the promotion, formation or management of a body corporate; or

   b. of an offence involving fraud or dishonesty punishable on conviction by imprisonment for a period of not less than three months; or

   c. of an indictable offence; or

   d. of –
      i. an offence against section 39A; or
      ii. an offence against a provision applied by section 41B; or
      iii. an offence against section 60,

            must not, within a period of five years after his or her conviction or, if he or she is sentenced to imprisonment, after his or her release from prison, without leave of the Commission, be a member of the committee of an incorporated association or be in any way (whether directly or indirectly) concerned in or take part in the management of an incorporated association.
            Maximum penalty: $5,000

  (3)   When granting leave under this section, the Commission may impose such conditions or limitations as it thinks fit and any person contravening or failing to comply with any such condition or limitation that is applicable to him or her is guilty of an offence.

            Maximum penalty: $5,000

  (4)   The Commission may, at any time, revoke leave granted by it under this section.

I, (full name) _____
hereby declare that I have read and understood the above conditions and that I am able to stand for nomination.

Signed: _____   Date: _____

Coromandel Community Centre Inc

Board of Management

NOMINATION FORM - 2025/2026

You may nominate yourself and/or you may nominate more than one person. If more than 10 people are nominated, a secret ballot will be conducted.

NOMINEE

I,_____ (full name)

of _____(address)

_____

Phone (w)_____(h)_____(m)_____

Email: _____

hereby nominate for the position of   □ **Chairperson**   □ **Secretary**   □ **Treasurer**

- □ **General Member**   □ **Public Officer**

on the Board of Management of the Coromandel Community Centre Inc. and agree that, if I am elected, I will abide by the Constitution, Rules and Regulations and the Associations Incorporation Act 1985 and its Regulations.

Signature:_____ Date:_____

NOMINATED BY:

Name:_____ **Signature:**_____

SECONDED BY:

Name:_____ **Signature:**_____